



## Missouri Highways and Transportation Commission Policies

**Category:** EQUIPMENT and PROCUREMENT  
**Subcategory:** Purchase, Sale, and Disposal of Equipment

### **PURCHASE, SALE, AND DISPOSAL OF DEPARTMENT EQUIPMENT**

The Director or his designee will be responsible for purchasing, selling, or otherwise disposing of equipment used by the Department in the construction and maintenance of transportation projects, carrying out transportation programs, or use in administration of the Department.

- **Titles – Equipment:** Titles conveying surplus equipment and vehicles or titles conveying damaged motor vehicles necessary to effect settlement of a Commission’s claim may be executed by the Director, Chief Financial Officer, Chief Engineer, Assistant Chief Engineer, General Services Director, Central Office General Services Managers, District Engineer, District General Services Manager, or others designated by the District Engineer through written advisory to the General Services Director.  
Related Commission Actions: August 15, 1973-Motor Vehicles; January 12, 2011-EOD; April 3, 2012-EOD
- **Titles—Lien Releases:** Lien releases on titles of vehicles purchased for transportation agencies with Federal Transit Administration funds may be executed by the Director, Chief Financial Officer, Chief Engineer, Assistant Chief Engineer, or the Multimodal Operations Director.  
Related Commission Actions: February 3, 1995; January 12, 2011-EOD; April 3, 2012-EOD

Effective Date: November 7, 2013  
Supersedes Policy Dated: April 3, 2012 – EOD, Paragraph E5  
Last Reaffirmed:  
Date of Origin: August 15, 1973 – Motor Vehicle Titles;  
February 3, 1995 – Vehicles for Transportation Agencies

Related Commission Minutes: September 19, 1922; June 16, 1925; April 11, 1933; June 1, 1939; May 11, 1942; June 8, 1972; August 15, 1973; August 4, 1989; October 9, 1992; December 4, 1992; March 5, 1993; November 7, 2013 – Comprehensive Policy Review.